

Minutes of the Irvington Public Library Board of Trustees Meeting

July 10, 2023

In Person at the Irvington Public Library: Present: Laura Lilienfield, President; Heather Thomas, Sara Kelsey, Anne Goldfield Rehm, Pierrette Pillone, Trustees; Rosemarie Gatzek, Library Director; Mitchell Bard, Trustee Liaison.

Action items are noted in ***bold italics***.

The minutes of the previous meeting of June 12 will be accepted in September.

Rosemarie notes that she will try to get Warner Library cards approved for using Consumer Reports in Irvington.

The Treasurer's report for June was accepted; Heather will update the May report in September. The Library is slightly over budget. Heather notes that T101 expenditures for the month were around \$7,000, which is significantly higher than normal. Categories included museum passes, reimbursing delayed expenses, programs, and platform memberships (including Screenly). Rosemarie notes that she intends to replace Screenly with the purchase of a "Smart" TV (which may require a small content-related expenditure). Regarding the bequest to the Library, Rosemarie notes that the paperwork was filled out, and she left a message for the estate lawyer to see what the status is.

President's Report:

- Discussion about BOCES yoga class request. During the meeting, Rosemarie connected the Board to Elizabeth (a BOCES program coordinator) to discuss a proposed yoga class for students who qualify for BOCES homeless student services (including students in temporary housing). BOCES provides these students with academic support during the school year, and is starting a yoga program this summer, taught by a yoga teacher who specializes in teaching kids. Currently there are 25 Tarrytown students and 4 Irvington students who qualify. To alleviate space concerns, enrollment for the class will initially be limited to 20 students. For now, ages will be limited to rising 4th-8th graders, due to the Library's age limits for unaccompanied children. This is subject to change, depending on how attendance is running. If possible, BOCES will open enrollment to Irvington community kids as well. The class will meet weekly on Fridays (12-12:45pm). BOCES may also check with the Village about using the Irvington Recreation Center. The Board approves these classes for July and August, with evaluation before approving additional classes during the school year. The first four classes will be rent-free; \$65/session after that.
- Rosemarie found options for a leak diverter for the Children's room and Circulation desk. WHG will reimburse the Library for the cost and install the diverters.
- Update on bathroom renovations: The tile work has started. Lou updated pricing due to upgraded fixtures and other elements.

President's Report (continued):

- PTG also provided an estimate to paint the area with water damage and to complete other repairs, including painting the YA area after repairs are done. The estimate is \$11,781, which should be covered by the repairs bond (which has \$13,700 remaining). The Board approves paying for these repairs from the Library repairs bond.
- Rosemarie and Laura met with Chris Collins to discuss HVAC issues. He is looking into using Sourcewell, and might also be able to also get a rebate through NYPA.
- Three of the condensate pumps for the air handler were replaced last week.
- Additional leaks occurred from last night's storm. The rug in front of the Children's Room door is wet. There was also a skylight leak. The YA area registered 38% on the moisture meter. He was able to get into one apartment unit and saw signs of chronic moisture. Considering how bad the storm was, there was relatively little damage. Dehumidifiers have been rented. Rosemarie notes this is becoming an annual expense. She has considered purchasing units, but the Library does not have adequate storage space.

Director's Report:

- Update on the possible Senior Center collaboration -- They decided to go to St. Barnabas instead.
- Report on programs and statistics: The Library is busy with summer programs, including 16 adult programs (some virtual) with 180 participants. There were three YA programs and 20 children's programs with 729 participants (including school visits). The Repair Cafe at the end of June had 70 guests. Given its popularity, Rosemarie is considering offering it twice a year. 139 kids have signed up for the summer reading challenge. The stuffed animal sleepover was popular as always, with registration filling up in 3 minutes.
- The Library currently has 14 student volunteers, who are helping with many tasks around the Library.
- June saw the highest circulation statistics in 5 years. June attendance was the highest since the pandemic. The Family Fun Fair was well attended.
- Update on the Strategic Plan: The final draft is available for review. The "spaces" section needs some work, including the goals for this section. Rosemarie would like feedback by the beginning of September.
- Renee Shamosh donated her security deposit. 3 of 4 artists have done that so far this year.

Art Exhibitions Update:

- The Library will send a condolence note to Ruth Berrelson's family. She was very involved with the Library's gallery. Laura will draft a note in September for the minutes.

Tiffany Reading Room Update:

- Some cracking has been observed in the new plaster work. Photos were sent to Ben Branch, but he hasn't responded yet.
- Rosemarie will communicate to the Village that the TRR can be used until any additional repairs are done.
- Sara's tour was canceled, and has been rescheduled for September 24.

Other issues:

- The Library's portion of shared expenses for January - May is \$11,369.31. While fuel prices went up, the high cost of fire alarm repairs last year offset this to some extent. The Board approves these expenses.
- Rosemarie encouraged Board members to explore library logos in various communities for future development in Irvington after the strategic plan is completed. A decision is needed in September about the Library logo redesign. Once the strategic plan is done, this needs to be addressed.
- There are upcoming Trustee Education sessions on July 20 and August 15.
- Dominique attended the Open Meeting law session on June 23.
- All Village employees will attend implicit bias training.
- The next Board meeting will be Monday, September 11, at 6:00pm at the Library.